GUIDANCE NOTE FOR APPLICATIONS TO EPICUR COURSES

EDUCATIONAL OFFER

EPICUR courses are open to students from all EPICUR partner universities, but some might be restricted to Bachelor's or Master's students. Please click on the tile with your level of study to see all courses that might be of interest to you. Some courses have specific prerequisites, please read the course description to check if you are eligible to apply.

HOW DO I APPLY?

There are several registration periods during the year. The next registration period and the courses offered can be found in the **EPICUR Course Catalogue**. Make sure that you complete your application under the 'apply now' button before the deadline, including all required documents. You can find a step-by-step guide below. Please note that it is not possible to add a document after the deadline if you have not reached out to the coordination team before. Please note that some of the documents require some time to complete, so make sure to allow for enough time.

STEP BY STEP APPLICATION GUIDE

STEP 1: EPICUR Inter-University Campus (EIUC)

When you have found a course that is of interest to you, click on the 'apply now' button in the specific program. You do not have to complete your application in one setting, as you can save it and resume it at a later date. Please note that once you have submitted your application, you can no longer make any changes yourself. If you need to make a change, please send us a message.

STEP 2: Eligibility and Application Process

Please upload all of the following requested documents:

1) **Proof of enrollment at an EPICUR partner university**
   - You must be enrolled at an EPICUR university once the course(s) start(s)
   - If you are not yet enrolled for the respective semester, please upload proof of enrollment in the current semester and reach out to the coordinator at your university, confirming with them when you will be able to upload it.
   - If you are a doctoral candidate or early career researcher, please use **this form** to prove your affiliation with an EPICUR university and your researcher status.

2) **Transcript of records** indicating if you are a Bachelor, Master or PhD student.
   - If you are a Bachelor student, the transcript of records should verify that once the course starts you either / or:
     - are in your 2nd year of study or higher
     - have completed a minimum of 60 ECTS

3) **Proof of language proficiency:**

Please upload one of the following documents to prove your language proficiency. Please note that if you apply to an SDU hosted course, that **option C is not possible**.

A. A **test score** (IETLS with a score of min. 6.5 or a TOEFL with a min. Score of 88, max 2 years-old and verified)
B. **EPICUR language proof document** signed by **instructor/staff**. If you do not have a teacher who can confirm your language proficiency, please check on the FAQ page under "Relevant information for your home university" how you can get your document signed.
C. **Self-reported** by ticking the box in the application process

Please consult this table to see which proof is accepted by each host university (recommended options are **highlighted**):

	A. Test score (IELTS/ TOEFL)	B. Instructor/ staff support	C. Self-reported
AMU	✓	✓	✓
AuTh	✓	✓	✓
BOKU	✓	✓	✓
KIT	✓	✓	✓
SDU	✓	✓	**X**
UFR	✓	✓	✓
UHA	✓	✓	✓
UNIBAS	✓	✓	✓
Unistra	✓	✓	✓

4) **Motivational Statement** of approximately 200 words for each course you apply for. Whether you will be selected for a course depends on this statement. If you apply for several courses in one program, please hand in all statements in one document.
   - You can find a guide for the motivational statement **here**.
   - **Important:** If you apply to multiple courses, please clearly rank your preferences in your motivational statement (1 = most preferred). Admission to multiple courses is possible. If you cannot make a course, you will still be able to withdraw but please think carefully about how many courses you will realistically be able to manage.

5) Any **additional documents** that might be requested in the course information.

STEP 3: Application Deadline

Submit your completed application online before the deadline under the "Apply now" button in the **EPICUR Course Catalogue**.

STEP 4: Accepted Application / Denied Application

You will be notified on the application portal about the review and selection results within two weeks from the end of the registration deadline. If your application is successful, you will receive a message in the application portal with further information about participating in the EPICUR offer! Applications are often denied as a result of missing documents, therefore, we strongly advise you to check that you have submitted all required documents before completing your application.

I HAVE BEEN ACCEPTED TO AN EPICUR COURSE. WHAT HAPPENS NEXT?

After you have been accepted to a course, you need to be registered at the host university. For this, some universities require further steps, such as payments and additional documents after your EPICUR acceptance.
You can find all information in the section "relevant information for the final acceptance at the host university" on **our FAQ page.** You can click on the university hosting your EPICUR course to check what the steps will be for you.
Additionally, the host university will contact you, so please regularly check for messages from the host university to ensure that you meet all required deadlines.

I HAVE A QUESTION. WHOM SHOULD I CONTACT?

Please check out our **support-page with FAQs** for further information, including information on the next steps and an overview of the EPICUR platforms. If you still have unanswered questions after this, please get in touch with the contact person responsible for your inquiry. You can find their contact information on the support page.